

Minutes of the TAP Framework Implementation Review Committee

Friday September 8th, 2017 10:00AM – 12:00 PM

61 Woodland Street, Room 307

Hartford, CT

Attendance :

Present, voting: G. Adamek (NCC), M. Buccilli (GCC) M. Coach (ACC), F. Coan (TXCC), B. DeVito (CCC), L. Doninger (GCC), N. Esposito (MCC), G. Gelburd (ECSU), M. Jackson (CCSU), R. MacDonald (Charter Oak), S. Marcelynas (SCSU), J. Seabury (NVCC), S. Selke (TRCC), E. Steeves (HCC), D. Weiss (SCSU)

By conference call: Pat Boily (WCSU), Brian Lynch (QVCC)

Present non-voting: S. Marcelynas (SCSU), C. Barrington (TAP Co-Manager), K. Kluznik, (TAP Co-Manager), M. Buccilli (GCC)

Guest: No Guest

Absent: No representative from Northwestern Community College
P. Raymond (MXCC)

Meeting called to order

D. Weiss called the meeting to order at 10:05

Approval of Minutes from 4/21/17

ACC and TRCC would like to change the language from “endorsed” to “campus voted” on pathways. Motion was made to accept the minutes as amended.

Minutes approved

Election of New Co-Chairs of FIRC

S. Selke nominated Elizabeth Steeves (HCC) as the community college representative

D. Weiss nominated Gail Gelburd (ECSU) as the 4-year college representative

No other nominations were made. Both were elected unanimously by the members of the FIRC committee

D. Weiss and L. Doninger agreed to continue to co-chair until the end of the present meeting

The FIRC committee formally thanked Deb Weiss and Lauren Doninger for their years of commitment to the TAP initiative and the FIRC committee

Reports from campuses:

FIRC Co-Chairs asked each campus to also report how TAP is being coordinated/managed on each campus.

GCC: Approximately 551 students are currently enrolled in TAP pathways. All pathways have been endorsed. The TAP coordinator is also the Liberal Arts and Science Coordinator on campus. They are in the process of gathering data for the Social Phenomenon and Aesthetic Dimension competencies. Assessment is moving forward.

TXCC: Written Communication is currently being assessed. TXCC has not formalized a TAP Taskforce at this time. TAP is managed by the campus FIRC representative at this time.

Charter Oak: Written Communication is being assessed

NCC: Assessment is moving forward. The campus is assessing Aesthetic Dimension and Social Phenomenon. Unclear about the development of a TAP Taskforce.

CCSU: Art Pathway has been endorsed on the campus. The Theatre Pathway has still not been passed at this time. The CCSU Senate is still working to endorse pathways. CCSU would like to know if data can be gathered and published about the growth of TAP pathways and if, in fact, the number of students enrolled is growing.

NVCC: Would like to have some additional guidance for faculty advisors about how to advise for TAP pathways. The campus is in the process of adding courses to the Global Knowledge and Creativity categories. Assessment is moving forward and the campus has data for Quantitative Reasoning, Scientific Knowledge, Historical Knowledge, and Oral Communication. They are now in the process of collecting data for Written Communication

TRCC: Scientific Knowledge and Scientific Reasoning has been assessed and there should be a timely report provided. The campus is using assessment software to assist with the collection and review of assessment data. The FIRC representative is the point person for all TAP and FIRC related questions. The campus has formed a TAP taskforce to include several members across the campus. The FIRC representative is the Chair of the TAP Taskforce. The FIRC representative receives one course release each semester

There is concerns about the online appendix and pre-requisite courses in the TAP pathways

ACC: There is currently no TAP taskforce in place. The FIRC representative is the point person for TAP related business. The campus has a General Education Committee that was split into a General Education Committee and an Assessment Committee. Currently, the ACC General Education is a subset of the TAP Framework 30. The campus conducted a beta test for assessment last semester

SCSU: The campus is working on the assessment of Social Phenomenon, Aesthetic Dimension and Written Communication. There was a concern about a student transferring into Southern with an English TAP pathway degree and a suggestion was made to further streamline the transfer ticket process. Streamlining this process could help all campuses better understand what the transfer process should look like. SCSU is currently supporting a faculty member, with a release of one course per semester, who is coordinating implementation of TAP on the campus, including how to process transcripts, advise incoming students, and ensure a seamless experience.

CCC: Capital CC has a C-DAC committee that guides the implementation of TAP on campus. C-DAC now reports to the college president about TAP implementation on campus. Recently the composition of C-DAC was changed from being comprised primarily of faculty to adding more student services positions to the group. They currently have 91 students enrolled in TAP degree programs. The campus is moving forward with assessment and completed first assessment of Quantitative Reasoning. They are planning focus groups to gather more data from math tutors, to supplement the data from students and faculty. They are getting ready to report findings on Written Communication assessment that was completed last semester. They are currently analyzing data on Scientific Reasoning and developing a rubric to assess Critical Analysis and Logical Thinking

ECSU: There is currently no formalized TAP group on campus. The FIRC representative has asked for a TAP Taskforce moving forward. Assessment has been a challenge because the campus conducts assessment over all 4-years, as opposed to just the first two years of General Education courses. The campus assessment group has suggested there needs to be a process to assess the competency of the native student vs the transfer student

HCC: Degree Works is fully implemented. There is no formal TAP coordinator on campus, however the FIRC representative receives 1 course release per year to coordinate the TAP implementation and oversee the Gen Ed Assessment. HCC now uses Acculog and Curriculog software to track curricular change, updating the catalog and website automatically. All but two of the recent TAP degrees have been endorsed (Computer Science & Business) and all will be offered at HCC (except German and Italian)

WCSU: There is no dedicated individual to coordinate TAP on the campus. No update about assessment

QVCC: Assessment plans are moving forward. The FIRC representative is the Task Stream point person at this time. The question was raised about how the FIRC committee can clearly define how TAP/FIRC connects to the Assessment Council. QVCC is also reviewing the TAP website to recommend corrections and clarifications to information provided about its TAP offerings. As well, the College has formally identified its courses to meet the Gen Ed 1 and 2 TAP requirements, and will provide these at the next meeting as well as ask to have them updated

on the TAP website for accuracy. In addition, the campus would like to know more about how the consolidation will impact TAP

MCC: Assessment is moving forward. There was an intention to set up a TAP Task Force last year, however it is not clear if this has moved forward. The FIRC representative is currently the point person on TAP related issues. There is no course release provided. All pathways are up-to-date for endorsement. There are currently 346 total students in the TAP pathway degrees.

MxCC: (E-mailed report) Currently, MxCC is beginning its second round of assessment and we are beginning to explore ways to simplify the process for faculty.

TAP Co-Manager Report:

There is discussion about allowing TAP pathways to apply to other related degrees. For example, students could use the Sociology pathway to transfer into the Anthropology major at the 4-year in the absence of an Anthropology TAP pathway. The basic idea being that if a discipline at the 4-year does not have the population of transfer students at the CC to support its own pathway, it could piggy-back onto an existing pathway. The Co-managers would like FIRC would like FIRC members to discuss possible policy around TAP pathway transportability. Specifically, TAP pathways that have several open electives could be more transportable or allow for meta-majors.

There is a plan to reconvene the TAP workgroups to discuss updates.

Each campus needs to compile and turn in their list of courses that fulfill the Gen Ed 1 and 2 additional categories.

There are concerns about students being placed in the correct pathways and majors
Biochemistry and Economics will be the next pathways to come to the FIRC committee for review

Music pathway is on hold for right now

TAP Managers need to know if a campus is linking to the TAP sheets on the system website and if updates need to be made

Issues have been raised about sharing student information across the SCSU system. Specifically, important transcript information. At this point, only basic demographic information is allowed to be shared.

Communication across the system is still a challenge as we move forward.

New Business:

There is still no representation from Northwestern Community College. NWCC has not had a FIRC representative for several years.

Co-chairs should be elected at the last meeting of the spring semester each year.

- S. Selke made a motion to elect chairs at the end of each spring semester
- F. Coan seconded the motion
- Motion passed unanimously

FIRC members discussed the student services representative positions on FIRC. It was suggested that the student services representatives' term of service should be capped at 3 years. They would then be rotated off the committee to allow another student service representative to serve on the committee.

- F.Coan made a motion to accept the 3-year term of service for the student services representative and to be rotated to other representatives across the college system.
- Motion was approved unanimously

Meeting adjourned at 11:59

Respectfully Submitted,

Nicole Esposito